



Provider Access Policy

Statement

March 2025

Published: March 2025	Next review: March 2026	Statutory/non: Statutory	Lead: Careers Leader & Mrs Wall- Assistant Headteacher
Associated documents:			
Links to:			
Careers Education, Information, Advice and Guidance Policy			
Safeguarding Policy			

Contents

1 Introduction 3

2 Student entitlement 3

3 Management of provider access requests..... 4

4 Review 6

1 Introduction

1.1 The National Church of England Academy Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2 Student entitlement

2.1 All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 students and two encounters for year 10 to 11 students. For students in year 12 to 13, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

2.2 Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students.

2.3 Previous providers

In previous terms/years we have invited a range of providers to visit the Academy. This included but was not exclusive to providers from Engineering, Manufacturing, Armed Forces and Agriculture.

2.4 Destinations of our students

Last year our year 11 students moved to a range of providers in the local area after school. This included but was not exclusive to; Hucknall Sixth Form Centre, Bilborough College, West Nottinghamshire College and Nottinghamshire College.

Last year our year 13 students moved to a range of universities and local employers after school.

3 Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact our CEIAG Lead on adminoffice@nationalacademy.org.uk

3.2 Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 7	Assembly and tutor group opportunities Enrichment visits can be arranged	Assembly and tutor group opportunities Enrichment visits can be arranged KS3 Parents Evening Careers Week	Assembly and tutor group opportunities Virtual tour of Amazon factory Enrichment day visit
Year 8	Assembly and tutor group opportunities Enrichment visits can be arranged KS3 Parents Evening	Assembly and tutor group opportunities Enrichment visits can be arranged Careers Week	Assembly and tutor group opportunities Enrichment visits can be arranged University Visit
Year 9	Assembly and tutor group opportunities Enrichment visits can be arranged CEIAG/PD Day	Assembly and tutor group opportunities Enrichment visits can be arranged KS3 Parents Options Evening Visit to College Careers Week Enhanced Options Transition	Assembly and tutor group opportunities Enrichment visits can be arranged
Year 10	Assembly and tutor group opportunities Enrichment visits can be arranged	Assembly and tutor group opportunities Enrichment visits can be arranged KS4 Parents Evening Industry in School Days Careers Week	Assembly and tutor group opportunities Enrichment visits can be arranged
Year 11	Assembly and tutor group opportunities Enrichment visits can be arranged	Assembly and tutor group opportunities Enrichment visits can be arranged KS4 Parents Evening Careers Week Apprenticeship launches	Assembly and tutor group opportunities Enrichment visits can be arranged

Year 12	Enrichment period Assembly and tutor group opportunities University visits	Enrichment period Assembly and tutor group opportunities University visits Careers Week	Enrichment period Assembly and tutor group opportunities University visits UCAS Fair Work Experience
Year 13	Enrichment period Assembly and tutor group opportunities Mock Interviews	Enrichment period Assembly and tutor group opportunities University visits Careers Week	Enrichment period Assembly and tutor group opportunities University visits

3.3 Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company.

3.4 Granting and refusing access

Access to students will be granted when:

- the proposed activity meets the aims and objectives of our curriculum
- the proposed activity will be of benefit to the majority of students who will be involved in the activity
- if student absence from lesson is required in order to facilitate the activity, the Deputy Headteacher for Student Progress agrees that:
 - the activity will be of sufficient benefit to justify the absence
 - sufficient notice has been given to enable teachers to adapt their planned learning activities to ensure that students' academic progress is not negatively affected
 - there is capacity within the programme to accommodate the provider, considering the overall number of providers who have been accommodated throughout the year
 - requests are made which give the academy sufficient notice to arrange rooming, supervision, audio-visual equipment and an adjustment of the planned programme

4 Review

This policy will be reviewed in March 2026