



**Annual General Meeting 2021 of the National Church of England Trust**  
**Held at 6.35 pm on Tuesday 22 June 2021 by video conference**

**Members:-**

Mrs K Cowley	Chair of Governors (Chair)	
Mr I Griffiths	Southwell and Nottingham Diocese Board of Finance	
Mrs K Mitford	On behalf of the Parochial Church Council	Apologies
Rev H Chantry	Incumbent	
Rev. Canon M Tanner	On behalf of Southwell & Nottingham Diocese Board of Finance	Apologies
Vacancy	DAT	

**In attendance:-**

Mr B Marshall	Vice-Chair – NCEAT (Observer)
Mrs J Straw	Chief Operating Officer – MITRE Trust
Mr A Whitaker	Accountant – MITRE Trust
Mr S Bray	Clerk

Item No	Item	Action
AGM/12/2021	<p><b>Welcome and apologies for absence</b></p> <p>The Chair welcomed Mrs Straw and Mr Whitaker, who were attending as advisors, and Mr Marshall, who was attending as an observer.</p> <p>Apologies from Mrs Mitford and Rev Canon Tanner were received and approved.</p>	
AGM/13/2021	<p><b>Declaration of interest</b></p> <p>Mr Griffiths advised that he serves as a governor at another MITRE school. Mrs Straw and Mr Whitaker confirmed that they were employed by MITRE.</p> <p>There were no further declarations of interest (other than those disclosed on annual declarations) either direct or indirect, for any items of business on the agenda.</p>	

AGM/14/2021	<p><b>Minutes of the meeting dated 12 January 2021</b></p> <p>The minutes of the meeting, having previously been circulated, were agreed and signed by the chair as a true and accurate record.</p>	
AGM/15/2021	<p><b>Matters arising</b></p> <p><b>AGM/04/2021 – Any Other Business – Future of NCEAT</b> – The Chair confirmed that advice on the matter in question had been received from the Diocesan Board of Education.</p> <p><b>AGM/06/2021 – Companies House Information</b> – The Clerk confirmed that information continues to be updated as requested.</p> <p><b>AGM/09/2021 – Future of NCEAT</b> – The Chair confirmed that the matter of trustee and member insurance had been clarified and information shared with members and trustees.</p>	
AGM/16/2021	<p><b>Part-year Annual Financial Statements for 2020/21</b></p> <p>Following the earlier presentation from Smith Cooper and trustees' support, members approved the accounts and: -</p> <p><b>Resolved: -</b> That the statements could be signed by Mrs Cowley on behalf of Trustees.</p> <p>In doing so, members asked that it be noted that: -</p> <ul style="list-style-type: none"> <li>• The final full copy of the full report had not been received by members until the afternoon of the meeting, while recognising that financial information had been circulated earlier</li> <li>• NCEA Trust assets had transferred to MITRE</li> <li>• There remained an ongoing dispute with Diverse Academies Trust (as detailed in Smith Cooper's Audit Findings report) but advice from auditors and legal advisors to NCEAT and MITRE was that accounting for any potential liability was unwarranted.</li> </ul>	
AGM/17/2021	<p><b>Companies House information</b></p> <p>The Clerk advised that Companies House information was up to date as at 21 June 2021. This will be further updated as required.</p>	SBy – during 2021
AGM/18/2021	<p><b>Membership Update</b></p> <p>It was confirmed that all members will cease to be members when the company is wound up. All director/trustee roles will also cease at this time.</p>	

	Members <b>noted</b> that Mrs Allen’s trusteeship had been terminated due to her non-attendance at meetings for a period in excess of six months	
<b>AGM/19/2021</b>	<p><b>Future of NCEAT</b></p> <p>Members sought clarification regarding the likely timescale for the winding up of the company.</p> <p>Mrs Straw summarised the process and key steps to be taken to facilitate this. The aim was to resolve any outstanding matters and complete the process by Christmas 2021.</p> <p>Members asked to kept informed of progress on a three monthly basis and expressed the hope that the company could be wound up by the end of 2021.</p> <p><i>Mr Marshall left the meeting at 6.56 pm during discussion of this item</i></p> <p>The Chair thanked members for their support over the years. She also thanked Mrs Straw and Mr Whitaker for their work on the accounts and on progress towards the wind up of the company.</p>	<p><b>JS– December 2021</b></p> <p><b>KC – Sept 2021</b></p>
<b>AGM/20/2021</b>	<p><b>Determination of confidentiality of business and Equality Act consideration</b></p> <p>Members considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues had arisen. It was resolved: -</p> <ul style="list-style-type: none"> <li>● That details relating to the dispute with the Diverse Academies Trust were deemed to be confidential</li> <li>● There had been no Equality Act implications to consider.</li> </ul> <p>Members confirmed that the Nolan Principles had been adhered to.</p>	

The Chair closed the meeting with a prayer.

The meeting closed at 7.05pm.

Signed..... (Chair)

Date .....