



DRAFT MINUTES

Annual General Meeting 2019 of the National Church of England Trust
Held at 6.40 pm on Tuesday 10 December 2019 in the Whiting Room at the Academy

Members:-

Mrs K Cowley	Chair of Governors
Mr I Griffiths	Southwell and Nottingham Diocese Board of Finance
Mrs K Mitford	On behalf of the Parochial Church Council
Rev J Stephens	Incumbent
Rev. Canon M Tanner	On behalf of Southwell and Nottingham Diocese Board of Finance
Vacancy	DAT

In attendance:-

Mr S Bray	Clerk
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Item No	Item	Action
AGM/01/1920	<p>Apologies for absence</p> <p>Mrs Cowley welcomed members to the meeting and advised that no apologies for absence had been received.</p>	
AGM/02/1920	<p>Declaration of interest</p> <p>Mr Griffiths declared that he was a member of the Transform and Archway Multi-Academy Trusts; a trustee of SNMAT; a governor of MITRE and Vice-Chair of the Diocesan Board of Education.</p> <p>Rev Tanner declared that he had been nominated as Chair of the Diocesan Board of Education with effect from 1 January 2020 and was a board member of St Mellitus College, East Midlands.</p> <p>There were no further declarations of interest, either direct or indirect, for any items of business on the agenda.</p>	
AGM/03/1920	<p>Minutes of the meeting dated 11 December 2018</p> <p>The minutes of the meeting, having previously been circulated, were agreed and signed by the chair as a true and accurate record.</p>	

<p>AGM/04/1920</p>	<p>Matters arising</p> <p>AGM/04/18 – Matters arising – Appointment of new members – Issues relating to the review of the Articles of Association and the status of members, trustees and governors had been put on hold, following the decision to dissolve the Diverse Academies Learning Partnership and explore joining a Multi-Academy Trust.</p> <p>AGM/05/18 – Appointment of additional members – The Incumbent vacancy had been filled through the appointment of Rev Stephens.</p>	
<p>AGM/05/1920</p>	<p>Annual Financial Statements for 2018/19</p> <p>Following the earlier presentation from Smith Cooper and trustees’ support, Members approved the accounts and: -</p> <p>Resolved: - That the statements could be signed by Mrs Cowley on behalf of Trustees.</p> <p>The accounts will be filed with the ESFA and Companies House within statutory timelines.</p>	
<p>AGM/06/1920</p>	<p>Companies House information</p> <p>Mr Bray advised that, due to the recent resignation of the Company Secretary and changes to membership, Companies House information was not fully up to date at the time of the meeting. He outlined steps being taken to ensure that the information was updated.</p> <p>Following further discussion, members requested that Companies House information should be fully updated no later than 31 January 2020 to reflect recent changes to membership.</p>	<p>SBy – Jan 2020</p>
<p>AGM/07/1920</p>	<p>Appointment of Auditors</p> <p>Following discussion, members: -</p> <p>Resolved: - To reappoint Smith Cooper as NCEAT Auditors for the 2019/20 financial year.</p>	
<p>AGM/08/1920</p>	<p>Membership Update</p> <p>It was noted that there was one member vacancy, of the DAT nominee, but it was recognised that this post would not be filled in the light of the dissolution of the partnership.</p> <p>Members confirmed the recent reappointment of Mr C Dean as a Community Trustee for a further four-year term.</p>	

<p>AGM/09/1920</p>	<p>Future of NCEAT</p> <p>Mrs Cowley updated members on recent developments, following the dissolution of Diverse Academies Learning Partnership initiated by NCEAT trustees in June 2019. She explained the background to the decision and confirmed that NCEAT was exploring joining a Christian-focused Multi-Academy Trust.</p> <p>Mrs Cowley advised that it was hoped a decision on which Multi-Academy Trust the Academy will join will be made by the end of January 2020. Further process would follow thereafter, with the intention of joining the Multi-Academy Trust from September 2020.</p> <p>Following further discussion, it was agreed that periodic updates on progress would be issued to members.</p>	<p>KC/SBy – Spring 2020</p>
<p>AGM/10/1920</p>	<p>Date and time of next meeting</p> <p>It was confirmed after the meeting that the 2019/20 AGM will be held on Tuesday 8 December 2020 at 6.00pm in the Whiting Room.</p>	
<p>AGM/11/1920</p>	<p>Determination of confidentiality of business and Equality Act consideration</p> <p>Members considered whether anything discussed during the meeting should be deemed as confidential and whether during their discussions any equal opportunities issues had arisen. It was resolved: -</p> <ul style="list-style-type: none"> • That details relating to the dissolution of the Diverse Academies Learning Partnership were deemed to be confidential • There had been no Equality Act implications to consider. <p>Members confirmed that the Nolan Principles had been adhered to.</p>	

The meeting closed at 7.00pm.

Signed..... (Chair)

Date